Job Title: **Graphic Designer**

Contract: Ongoing role

Job Ref: VGD1123

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**What will you be doing?**

IBHM Heritage International (IBHM-UK) is a community group committed to documenting and celebrating Black British History. We have openings for volunteers who can commit a few hours of their time weekly to support IBHM-UK. We have ambitious plans to extend our communications and events programme in 2024/5 and are looking for volunteers to help us deliver our plans.

We require a creative and motivated graphic designer to help craft promotional materials for our events and campaigns programmes, which includes UK Black History Month and Windrush Day, and Women’s History Month.

You will be responsible for the design and production of marketing assets for our campaigns; events materials including signage, events guides, audio visual and slides; and informational videos.

**What are we looking for?**

You will have proficiency in Graphic design and can work to a deadline. Experience of using Canva and Lumen5 online platforms are desirable.

We welcome applications from individuals who are studying graphic design and hoping to build a portfolio of their work.

**Where**

London EC2A 4NE

Fully remote role with quarterly in-person team meeting (4 times a year).

**Time**

Either in or out of office hours.

Estimate of time needed: 3-7 hours a week.

**How to apply?**

Please email us a copy of your CV along with copies of any work you’ve produced. Please ensure that you include a contact number so that we can arrange a telephone interview.

All applicants for volunteer roles need to be in sympathy with the ethos and culture of the community group and committed to the charitable aim of the organisation of celebrating and promoting Black British History in the UK.

Thank you for choosing to support IBHM Heritage International (IBHM-UK).